

Minutes of the 2024 Annual General Meeting of CANOE RACING NEW ZEALAND



Date: 7.00pm Friday 19 April 2024

Venue: CRNZ HP Centre, Karapiro

1. Welcome

CRNZ Chair Jan Shearer welcomed all Life Members, Members, Club delegates, CRNZ staff and other guests. She thanked everyone for their attendance today and declared the 2024 AGM of Canoe Racing NZ Open. She then clarified the meeting procedures and voting procedure.

2. Roll call of delegates (to confirm quorum)

Ms Shearer introduced the Board members and staff present.

Present

CRNZ Board: Jan Shearer, Greg Adlam, Hamish Reid, Stu Clark, Feeonaa Clifton, Anne Rodda (7.18pm).

CRNZ Staff: Graham Oberlin-Brown (CEO), Nathan Luce, Danika Mowlem.

Club Delegates:

Club:	Delegate
Arawa Canoe Club	Dylan Neal-Hill
Bay of Plenty Paddlesports Inc.	Chris Emmett
Eastern Bay Canoe Racing Club	Nigel Rowlands
Eastside Paddlers	Paul Fidow
Karapiro Kayak Racing Club Inc	Tamara Donderwinkel
Kupe Canoe Club	Matt Flannery*
Lyllall Bay Surf Life Saving Club	Matt Flannery*
Hawkes Bay Kayak Racing Club	Sam Stovell
Mana Kayak Club	Mark Watson
Marlborough Triathlon & Multisport Club	Apology
North Shore Canoe Club	Ross Morley
Nelson Surfski Club	
Otago Kayak Racing Club	Apology
Poverty Bay Kayak Club	Andy Kinsella
Royal Akarana Yacht Club	
Southern Lakes Multisport Club	
Takapuna Boating Club	Apology
Waitara Kayak Club Inc	Carl Barnes
Waitemata Canoe and Multisport Club	Terry Newsome
Whanganui Multisport Club	Brian Scott
Wellington Kayak & Knee Board Paddling Club	

*Matt Flannery also Delegate for Lyllall Bay Surf Club an Associate Member

A total of 14 clubs attended in person (13 Member Clubs and 1 Associate Member), this equals/exceeds the 11 Member Clubs (50%+ of Member Clubs) needed for a quorum.

Other Guests: Steve Richards (Life Member), Gavin Elmiger (Life Member), Matt Warren, Steven Reiser, Gary Waller, Mohammed Elsayed, Garth Spencer, Aniwa McKenzie, Kirsty Elmiger, Peter Brown, Troy Burbidge, Florina Pirnea, Florin Pirnea, Craig Hoskin, Toni Hoskin, Darren Ward.

3. **Apologies**

Dennis Rae, Stacey Plowman, Simone Spencer, John McDonald

Jan highlighted 2 procedural issues that were miss timed in relation to the constitution and sought delegate approval to move ahead with the meeting

Moved: Nigel Rowland
Second: Andy Kinsela Carried

4. **Approval of minutes:**

Ms Shearer presented the minutes from the 2023 CRNZ AGM held on Friday 21 April 2023.

Motion: "That the minutes of the 2023 CRNZ AGM as circulated be confirmed as a true and correct record of this meeting."

Moved: Ross Morley
Second: Chris Emmett Carried

5. **2023 Annual Report and Financial Statement**

Ms Shearer asked CRNZ CEO Graham Oberlin-Brown to speak to the annual report for the year ended 31 December 2023. Mr Oberlin-Brown gave a brief account of the annual report and activities on the past 12 months. Highlights were:

- The participation growth and he thanked the member club and members for their work in this area also.
- High Performance has transitioned from campaign focus to programme focus and he highlighted the challenge of the rising costs for running all activities.
- He thanked the board and staff and the wider community

Ms Shearer invited Greg Adlam, CRNZ Audit & Risk committee chair to give an overview of the accounts. Greg gave a brief overview of the accounts.

- Report by CRNZ Finance and Business Operations Manager accepted as read

- It has been a busy year and the financial results look good overall
- Have been using reserves from funds built up in covid period for funding campaigns and other CRNZ expenses which the board are comfortable with.
- Funding outside HP is a challenge, participation always a challenge.
- He thanked HPSNZ for their contribution
- Acknowledged that even though a small number in the financials, the challenge is funding diversification and that CEO is making good progress here.
- Future will include some austerity, symptomatic of government pressures, that will likely flow through to budgeting to Los Angeles Olympics and beyond.

Ms Shearer opened the floor to questions from the delegates.

Motion: "That the 2023 Annual Report and Financial Statements be received".

Moved: Andy Kinsella

Second: Matt Flannery

Carried

6. **CRNZ Auditor**

The Board proposed that Crowe New Zealand (Crowe) be reappointed as CRNZ Auditors.

Motion: "that Crowe be appointed as auditors for CRNZ for the financial year ended 31 December 2024"

Moved: Carl Barnes

Second: Ross Morley

Carried

7. **Life Memberships – Lisa Carrington & Gordon Walker**

Ms Shearer announced two nominations for CRNZ Life Memberships which club delegates will vote on these Memberships.

Motion: "that Lisa Carrington receive a Life Membership to CRNZ in recognition of her contribution to CRNZ and the Sport of Kayaking"

Nigel Rowlands spoke to the motion from Eastern Bay

Moved: Chris Emmett

Second: Nigel Rowlands

Carried

Motion: "that Gordon Walker receive a Life Membership to CRNZ in recognition of her contribution to CRNZ and the Sport of Kayaking"

Nathan Luce spoke to the motion

Moved: Carl Barnes

Second: Terry Newsome

Carried

8. **Announcement of Appointed Board Member**

Appointed Board Member position, currently held by Jan Shearer, was due to be filled by the Board Appointments Panel prior to this AGM due to rotation, Ms Shearer informed the meeting that the Board Appointments Panel had appointed **Darren Ward** to fill that position with effect from the conclusion of this AGM for a three (3) year term.

9. **Appointment of Scrutineers**

Ms Shearer announced a motion that per clause 16.16k, Peter Brown and Steve Richards be appointment as scrutineers for the election of Elected Board Members.

Move: Ross Morley
Second: Dylan Neal-Hill Carried

10. **Election of elected Board members**

There are two Board positions up for election this year. Hamish Reid has served on the CRNZ Board for two terms and completes his last term at the conclusion of this AGM. Ms Shearer thanked Mr Reid for his time on the board.

Mr Greg Adlam completes his first term on the CRNZ Board ending at this AGM. Mr Adlam has offered a great club perspective to our Board – and is nominated to stand for a second term.

There are six (6) nominees for the position of elected Board member which have previously been advised to all member clubs and are on the Ballot papers provided to the AGM. Ms Shearer explained the voting process and invited club delegates to cast their votes;

Following invitation by the Chair, Darren Ward gave a brief introduction of himself as the new Appointed board member.

After voting Ms Shearer announced that Garth Spencer and Greg Adlam were the successful nominees and welcomed them as new Board members.

11. **Board Report**

Jan Shearer, Chair of CRNZ Board gave an update of the Board activities from the past twelve months. The main areas of work for the Board have been:

- CEO recruitment and interaction with Graham Oberlin-Brown in his new role.
- Better communication around selection process and documentation.
- Managing HPSNZ Budget under challenging times.

- Associated work and constitution update to comply with The Incorporated Societies Act 2022 and Incorporated Societies Regulations 2023 that came into force on 5 October 2023

12. **Ballot Papers**

Ms Shearer moved a motion that the scrutineers destroy the ballot papers.

Move: Carl Barnes
Second: Tamara Donderwinkel Carried

13. **General Business/Questions from the Club Delegates**

Waitara – Balanced approach for young athletes. Need to look at dates for Nationals. There was mixed discussion around the dates. Graham outlined that there would be some consideration of the points raised in this discussion as the sport seeks the optimal timing for its regattas.

Waitamata – Marathon dates timing raised and the closeness now of the event, the selection short timeframe and the international event. Graham acknowledged this will also receive consideration.

Waitara – It would be good to reconnect the clubs back to days where coaches got together at camps for their development and athlete development.

Graham acknowledged the 6 years of work on CRNZ and sub committees by Hamish Reid and Jan Shearer in the past 6 years including Vice Chair and Chairmanship respectively and thanked them for their work.

14. **Meeting Close**

Ms Shearer thanked everyone for their attendance and closed the meeting.

Meeting Closed: 7.54pm